

No.10(65)/2009-NICSI

**NATIONAL INFORMATICS CENTRE SERVICES INC.
(NICSI)**

**(A Government of India Enterprise under NIC)
Ministry of Communications & Information Technology
Hall No. 2&3, 6th Floor, 15 NBCC Tower,
Bhikaji Cama Place, New Delhi – 110066.
Tel – 26105054, Fax - 26105212**

Limited Tender No: NICSI/Computer-Hardware/2009/50

FOR

COMPUTER HARDWARE ITEMS

Limited Tender for the Computer Hardware Items

We are in the process of procuring Computer Hardware Items (as per specification in Annexure-A) through limited tender for one of our major project. You are therefore invited to submit your bid along with best possible rates. The terms and conditions are as follows:

Terms and Conditions

1. The detailed technical specification of the items proposed to be purchased are given in the enclosed Annexure-A
2. The tender bids will be opened on **28.01.2010** at **3.30 PM** at NICSI Headquarters New Delhi
3. The bid should be valid for a minimum period of 90 days from the date of tender opening , however the prices should be valid for a period of at least one year from the date of empanelment.
4. The tender must reach **Managing Director, National Informatics Centre Services Incorporated, NBCC Tower, 6th Floor, Hall No – 2 & 3, Bhikaji Cama Place, New Delhi, 110066**, complete in all respect, latest by **28.01.2010** at **3.00 PM** otherwise it will be rejected.
5. Make and model of all systems, technical details should be provided in the form of brochures.
6. Tender bid must contain the name, office and addresses including telephone number(s) of the authorized person(s), with their signatures. Un-signed & un-stamped tender shall not be accepted.
7. Conditional tenders shall not be accepted on any ground and shall be rejected straightway.
8. Bidder shall furnish a compliance statement of specifications & features of offered equipments/systems with the Technical Bid.
9. The bid should be submitted in two part, i.e. Technical Bid & Financial Bid. The Technical bid should contain a Technical compliant statement as per the annexure-A for the quoted items, along with an **EMD of Rs. 25000/- (Rs. Twenty Five thousand only.)** in the form of demand draft / pay order of a nationalised / commercial bank in the name of NICSI payable at New Delhi and relevant supporting documents to satisfy the tender specification of tendered item. Bidders should submit the financial bid as per the annexure-B. The bidder should quote for all the items.
10. Both the technical as well as financial bid should be sealed in separate cover. The cover of technical bid should be clearly marked as “Technical Bid & EMD for Computer Hardware Items” and Financial bid should be marked as “Financial Bid for Computer Hardware Items”. Both the sealed bid should be put and sealed in a separate outer cover, addressed to **Managing Director, National Informatics Centre Services Incorporated, Hall No. 2 & 3, 6th Floor, Tower –15, NBCC Building Bhikaji Cama Place, New Delhi: - 66**
11. The tender will be opened in the presence of bidder’s representative. The technical bid of the bidders, who’s EMD found in order will be evaluated by the technical evaluation committee (TEC). The financial bid of only technically short listed bidders as

recommended by the TEC will be opened in the presence of representatives of technically short listed bidder's on specified date & time.

LQ-1 vender will be decided as per total of both rates (x=6.1+6.2) of annexure-B and is the vendor quoting least rates in col.6 of the financial bid statement for each item in annexure B.

However LQ-1 Bidders will also have to match the lowest quoted (LQ-1) prices of the tender for individual relevant items, of financially qualified Bidders. However for matching the individual item rates, the rates, which are unreasonable / incredibly low / quoted by mistake, will not be considered as decided by committee (FEC). The decision of NICSI arrived at, will be final and no representation of any kind shall be entertained.

The maximum period allowed for matching the LQ-1 rates to Bidder will not be more than 5 working days from the date of issuance of offer letter from NICSI. If the Bidder fails to match the LQ-1 rates within stipulated time as stated above, the offer will be treated as withdrawn and will then be extended to next Bidder in the order of their bids.

12. Printed conditions mentioned in the tender bids will not be binding on NICSI. All the terms and conditions for the supply testing and acceptance, payment terms penalty etc. will be as those mentioned herein and no change in the terms and conditions by the tenderer's will be acceptable. Alterations, if any, in the tender bids should be attested properly by the tenderer, failing which the tender will be rejected.
13. NICS I will not be responsible for any delay on the part of the tenderer in obtaining the terms and conditions of the tender notice or submission of the tender bids.
14. The schedule to be given for delivery, testing and acceptance at site is to be strictly adhered to in view of the strict time schedule for implementation of the projects. Any unjustified and unacceptable delay in delivery beyond the delivery schedule as per purchases order (which shall not be more than four weeks for all location except North-eastern States, Sikkim, Sri Nagar, Leh, Andaman Nicobar and Lakshdeep Islands. For these locations delivery period will be six weeks, will render the vendor liable for damage at the rate of 0.2% per day subject to a maximum of 30 days and thereafter NICS I holds the option for cancellation of the order for pending supply and procure the same from any other vendor, forfeiting the EMD/Security Deposit of the defaulting vendor and at the risk and cost of the defaulting vendor.
15. Pre-receipted bill shall be submitted in triplicate in the name of user (A/C NICS I, New Delhi) after the delivery and acceptance of the items along with a copy of the duly receipted Delivery Challan, Acceptance Certificate and triplicate copy of invoice. The full payment of the bills will be made after complete delivery and acceptance of the items. On submission of Performance BG for 8.5% of the order value for 15 months.
16. The complete items should be under one year warranty support from the date of delivery and acceptance, whichever is later.
17. The Vendor shall also certify that the offered product is neither obsolete nor is due for obsolescence in the next six months by the manufacturer.
18. EMD of unsuccessful bidder shall be returned without any interest within one month of the decision. EMD of successful bidders shall be returned without any interest on submission of performance bank guarantee of amount equal to EMD from a scheduled commercial bank in the favour of NICS I. Bank guarantee shall be valid for the period of empanelment/extended empanelment and the same shall be released on successful job completion or period of empanelment whichever is later.
19. The bidder should quote entire list of items.

21. NICS I reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities / urgent commitments. NICS I also reserves the right to reject any bid or cancel this tender without assigning any reason.

(Authorized Signatory)
NICS I
(Tender Process Section)

Annexure – A

Sl. No.	Items (With one year warranty)	Compliant (Y/N)	Make and Model
1.	2.	3.	4.
1	USB based Web Camera with 1.5m cable and necessary software drivers for Windows XP / Vista /Windows 7 to support live video capture at 720p at 30 frames per second		
2	USB based Microphone and Speaker Device with 1.5 m cable having embedded DSP fro echo cancellation , Microphone Mute/ Un-mute and Volume Control buttons for full Duplex Audio and hands free operation. It should have good pickup of audio for normal conversation for a typical distance of 3 feet.		

Date : -

Signature with company seal.

Financial Bid for Computer Hardware items as per specification given in Annexure– A

Sl. No.	Items (With one year warranty)	Basic Price Rs.	Excise Duty Rs.	Sales Tax /VAT Rs.	Total cost (Rs).
1.	2.	3.	4.	5.	6.
1	USB based Web Camera with 1.5m cable and necessary software drivers for Windows XP / Vista /Windows 7 to support live video capture at 720p at 30 frames per second				
2	USB based Microphone and Speaker Device with 1.5 m cable having embedded DSP fro echo cancellation , Microphone Mute/ Un-mute and Volume Control buttons for full Duplex Audio and hands free operation. It should have good pickup of audio for normal conversation for a typical distance of 3 feet				
	Total (X= 6.1+6.2)				

The cost should be inclusive of all taxes, freight, forwarding & acceptance.

Entry / octroi tax will be re-embursed as per actuals on submission of original document.

Date : -

Signature with company seal.